

September 5, 2008

Dear Client/Patient:

I hope this letter finds you doing well. I would like to take this opportunity to thank you again for choosing Care Resource to help you with your social services and medical needs. The purpose of this letter is to inform and prepare you in the event of an emergency/natural disaster (i.e. hurricane). Care Resource has a special responsibility to prepare and serve the community to the best of their ability in the event of such case. The following are cautionary measures to take so that you are prepared.

- Make sure that you have an ample supply of medications as well as important medical documents (insurance card, medical records, etc.).
- Update your contact information with the agency as well as your emergency contacts.
- Contact your case manager and/or therapist regarding social services issues or needs.
- Seek medical attention in case of an emergency. Notify your primary care physician (PCP) of any medical emergencies.
- If a foreseen event is identified, contact the agency to obtain information about possible office closures and emergency procedures.
- If an unforeseen event occurs and you need assistance and cannot contact the office, please use the information sheet enclosed for emergency contact numbers.
- Our staff will contact clients/patients as soon as services are reestablished for a general follow up.
- Follow any precautionary measures determined by county officials.

Remember that prevention is key when facing emergencies. We encourage you to take any measure necessary to guarantee your well-being. Please be safe.

Sincerely,  
The Staff & Management of Care Resource

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[www.careresource.org](http://www.careresource.org)

CARE RESOURCE is a 501(c)(3) not-for-profit organization. Through education, prevention, research, care & treatment, and support services, Care Resource improves upon the health and overall quality of life of our diverse South Florida communities in need.

CARE RESOURCE does not retain or utilize professional solicitors. One hundred percent of your donation is tax deductible. Our Florida registration number is SC-01467.